

Mayor O'Brien opened the Agenda Meeting at 7:17 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, December 19, 2016 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Lembo, Novak, Rittenhouse.

Absent: Councilwoman Kilpatrick

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, CFO/Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Borough Attorney

Others Absent: None

- **OLD BUSINESS:**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

a) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Board of Education minutes of November 15, 2016
- 2) Municipal Clerk's report for the month of November, 2016
- 3) Office on Aging Supervisor's report for the month of November, 2016

- Motion was seconded by Council President Buchanan.

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Sayreville Senior Citizen Tuesday Club** to conduct an On-Premise 50/50 on 12 various dates in 2017 (#RA:2073).
- 2) **Sayreville Auxiliary Police Assoc., Inc.** to conduct an On-Premise 50/50; an On-Premise Draw (Tricky tray) and a Bingo on Feb. 10, 2017 (#RA:2074, RA:2075 & BA:511).
- 3) **Sayreville Middle School PTO** to conduct an On-Premise 50/50, and an On-Premise Draw (Tricky Tray) on January 28 and March 10, 2017 (RA:2076 – RA:2077) Also to conduct bingo games on Jan. 28, 2017 (BA:512).
- 4) **PTO Harry S. Truman School** to conduct an On-Premise Draw (Tricky tray) Mar. 10, 2017 (#RA:2078).
- 5) **St. Stan's Senior Citizens Club** to conduct an On-Premises 50/50 on 12 various dates in 2017 (#RA:2079).

- 1 - 5 Approved.

c) Notice received from JCP&L of a Petition filed with the BPU for its annual filing with respect to storm recovery charge rider.

-Receive & File

d) **Committee Reports:**

- 1) Stating she will be setting up a meeting with the CFO shortly to discuss the upcoming budget.

2) Wished everyone a very Merry Christmas and Happy Healthy New Year.

• **PUBLIC WORKS – Councilwoman Novak (for Co. Kilpatrick)**

a) **Minutes & Departmental Reports:**

Councilwoman Novak move the following minutes or reports be received and filed:

- 1) Solid Waste Advisory Council minutes of October 11, 2016.
- 2) Rent Leveling Board minutes of December 13, 2016.
- 3) Public Works Supervisors' reports for Bldgs. & Grounds, Parks, Recycling, Roads, Sanitation and Garage Services all for the Month of November, 2016

- Motion was seconded by Council President Buchanan.

b) Letters of resignation from the Shade Tree Commission received from:

- 1) Laurie Occhipinti and Robert Kalicki, effective Dec. 31, 2016

- Receive & File

c) Notice received from the DEP of an application for a Solid Waste Facility Permit Renew and Major Modifications for the purpose of vertical expansion of the Middlesex County Landfill, which would lead to a 55 foot increase in the maximum elevation of the Landfill.

-Receive & File

d) Committee Reports:

- 1) On behalf of Co. Kilpatrick she wished everyone a very Merry Christmas and Happy New Year.

• **PLANNING & ZONING – Councilman Steven Grillo**

a) **Minutes & Departmental Reports:**

Councilman Grillo moved the following minutes or reports be received and filed:

- 1) Middlesex County Planning Board minutes of November 9, 2016.
- 2) Construction Official, Zoning & Code Enforcement and Fire Prevention reports for the month of October, 2016
- 3) Board of Adjustment minutes of November 22, 2016

- Motion was seconded by Councilwoman Novak.

b) Notice to Adjacent Property Owners/Surrounding Municipalities received from:

- 1) **Twp. of East Brunswick** the adoption of an Amendment to their Zoning and Land Use Procedure Ordinances.
- 2) **Clyde Auto Recycling, Inc.** on an application that was heard before the Zoning Board for preliminary and final major site plan approval and D-2 Use Variance relief and Bulk Variance relief to construct a 2,000 sq. ft. building and To relocate existing storage containers and add parking lot.
-As well as notice filed with the NJDEP under the Freshwater Wetlands Protection Act to establish the boundary of freshwater wetlands on property known as 6000 Main St., Block 284, Lots 689-699 and Block 285, Lots 429-437 & 558-567.
- 3) **Daniel Kilcomons** on an application heard before the Planning Board for relief from the Borough's Tree Preservation and Replacement Ord. and a waiver relief for submission requirements of a Minor Site Plan.

1-3 Receive & File

c) Received the following **Planning Board Resolution** which was **Memorialized on December 7, 2016.**

- 1) SADA Properties, 1022 Bordentown Ave., Block 444, Lots 5.

- Receive & File

d) Request received from **Highview Homes, LLC** for the release of their Letter of Credit in the reduced amount of \$1,193,712.72 for various improvements at the intersection of Rt. 35 and Old Spye Road (aka Morgan's Bluff).

- Refer to the Borough Engineer

e) Committee Reports:

1) Gave update on a meeting he had with Co. Lembo at the Mayor's request on the issue a resident brought up regarding the Hilltop/Lee Avenue cut through to Rt. 9 issue. He said that the meeting was well attended and that the recommendations were forwarded to the Police Dept. by the business administrator and are waiting for a response.

Councilwoman Novak said that if there is any consideration on closing those streets that the fire and first aid departments be included for comment.

2) Thanked Councilman Rittenhouse for his service and welcomed Councilman-Elect Ricci Melendez and Council President Dan Buchanan for his re-election to the council.

3) Councilman Grillo stated this was his first year on the council and thanked his colleagues for their support and guidance and look forward to the up-coming year.

• **PUBLIC SAFETY – Councilman Lembo**

a) **Minutes & Departmental Reports:**

Councilman Lembo moved the following minutes or reports be received and filed:

- 1) Board of Health minutes of October 6, 2016
- 2) Board of Health reports for the month of November, 2016
- 3) Court Administrator's report for the month of November, 2016
- 4) Police Chief's report for the month of November, 2016

- Motion was seconded by Councilwoman Novak.

b) Resolution received from the **Twp. of Metuchen** supporting Bill H.R. 814, known as the "**Thin Blue Line Act**" (copy attached). Supporting Police Officers, Firefighters, Correction Officers and First Responders.

- Receive & File.

c) Notice of Elected Officers received from the following for Calendar Year 2017 to be confirmed by the M & Co. in accord w/Ord. 3-3.5 (attached).

- President Park Fire Co. No. 1
- Melrose Hose Co. No. 1
- Engine Co. No. 1
- Morgan Hose & Chemical Co.

- Approved.

d) Committee Reports –

1) Reported on receiving a notice from the NJDOT that the borough has been awarded \$25,893.70 through the Highway Safety Fund grant program for 2016.

2) Reported that he had been made aware that the corner of Kenneth Avenue and Bordentown Avenue was a school bus stop and agreed that it was too dangerous of an area for a school bus stop. He contacted the board president Mike Macgnone who contacted the Director of Transportation and since the stop has been moved further down Kenneth Ave. to a safer location.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

Councilman Rittenhouse moved the following minutes or reports be received and filed:

- 1) Water & Sewer Director's report for the month of November, 2016

- Motion was seconded by Councilwoman Novak.

b) Committee Reports:

1) Thanked the Sayreville Police and Emergency Squad for their prompt response to a call that was made after friends had left their house on Friday night and was in a head collision.

2) Progress

• **RECREATION – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Council President Buchanan moved the following minutes or reports be received and filed:

1) Recreation Director's report for the month of November, 2016.

-Receive & File

b) Committee Reports:

1) Councilman Buchanan reported on the various recreation sponsored events that took place and are upcoming.

2) Congratulated the Sayreville Bombers Football Team for a great season and their winning the championship. As well as the Sayreville Leprechaun Cheerleaders for winning the National Championship.

4) Wished everyone a Merry Christmas and Happy New Year and thanked his colleagues for a great year this year and their support in electing him as Council President for 2016.

• **MAYOR – Kennedy O'Brien**

1) Mayor commented that he liked the format of the Christmas Parade this year he said it was well done. He congratulated and thanked the Recreation Dept. and Board for putting together such a great Christmas Program.

2) Commented on Past Municipal Clerk Gladys R. Rzepka who passed away last week. He said she was his friend. He said that she was the Borough Clerk when he was first elected and that she broke him in. He said that she was just a great lady and she will be missed dearly.

3) Commented about the passing of Lt. Kevin Connors.

4) Comments made to Councilman Arthur Rittenhouse and wished everyone a very Merry Christmas and Happy New Year.

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

a) Revised 2017 Annual Meeting Schedule for approval.

Councilwoman Novak brought up some concerns about there only being one meeting per month for July and August because of there being such a long period of time between meetings and if there needs to be an Ordinance adopted or other item that needs approval. She suggested one meeting every three weeks. Mayor suggested a special meeting be scheduled if there is such a need. He asked if there was any opposition.

Comments: Council President Buchanan – One every three Weeks

Councilman Lembo - One in July and one in Aug. just so we could call a special meeting when needed.

Councilman Grillo - One in July and one in Aug. just so we could call a special meeting when needed.

Councilman Rittenhouse – Abstain.

Vote: 2 – 2

Mayor voted for one meeting in July and one meeting in August.

- Planning & Zoning

- Public Safety

- a) Authorizing the execution of a Public Health Inter-local Shared Service Agreement with Middlesex County for the provision of Health Services associated with the Board of Health for the period of January 1, 2017 thru December 31, 2017. The cost of this agreement is \$170,120.34.

- Resolution.

- b) Request for authorization for a Certified List of Eligible Police Officers from the Dept. of Personnel.

- Approved.

- Public Works

- a) Request received from Rencor, Inc. who has a contract with NJ Turnpike Authority requesting that Gillen Drive be used as a point of access to the Garden State Parkway right of way for a project of the rehabilitation of at 142 x 102 inch corrugated metal arched pipe culvert for a duration of approximately ten months.

- No Opposition.

- Recreation

- Water & Sewer

- Personnel / Confidential

- a) SAM's and AFSCME requesting a grievance hearing before the Mayor and Council grievance and response in the packet - **information is Confidential.**

- 2nd meeting in January at 6PM.

- b) Authorization to appoint one (1) clerk in the Recreation Department effective January 17, 2017 (Name included in your packet).

- Resolution.

• **C.F.O. - Wayne Kronowski**

- a) Transfer Resolution

- b) Ordinance to increase Appropriation CAP from .5% to 3.5%.

• **BOROUGH ENGINEER - Jay Cornell**

- a) NJ Transportation Trust Fund – 2017 Municipal Aid Program (Report Attached).

- Resolution.

- Mayor asked the Engineer if anything could be applied for toward the completion of the Main Street By-Pass.

Engineer said that he would look into if anything could qualify.

• **BOROUGH ATTORNEY - Michael DuPont**

• **EXECUTIVE SESSION – None**

• **PUBLIC PORTION PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting up to the public for any and all questions.

There being no appearances the Mayor called for a motion.

Motion to close the Public Portion made by Councilwoman Novak and seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

DECEMBER 19, 2016 AGENDA MEETING	
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- **ADJOURNMENT**

No further business.

Mayor called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 7:45P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved